



**U.S. FIRE ADMINISTRATION ARSON/FIRE
INVESTIGATION UNIT TECHNICAL ASSISTANCE
PROJECT**

2002 PROGRAM YEAR APPLICATION

*Deadline Date : **DECEMBER 31, 2001***

SECTION 1 - BACKGROUND INFORMATION

1. REQUESTING ORGANIZATION:

**2. ORGANIZATIONAL
ADDRESS**

Street:

UNIT PHONE:

City:

State:

Zip Code:

UNIT FAX:

3. EMAIL ADDRESS:

4. ARSON/FIRE INVESTIGATION COMMANDER (Name/Title/Department):

WORK PHONE:

5. TYPE OF JURISDICTION (Please check one):

☐ **STATE**
☐ **COUNTY**

☐ **CITY**
☐ **OTHER**_____

ESTIMATED POPULATION:

6. AGENCY CONDUCTING FIRE ORIGIN & CAUSE:

7. AGENCY CONDUCTING CRIMINAL INVESTIGATIONS:

A. NUMBER OF FULL-TIME INVESTIGATORS:

A. NUMBER OF FULL-TIME INVESTIGATORS:

B. NUMBER OF PART-TIME INVESTIGATORS:

B. NUMBER OF PART-TIME INVESTIGATORS:

C. ARE THEY CROSS-TRAINED? ☐ **YES** ☐ **NO**

C. ARE THEY CROSS-TRAINED? ☐ **YES** ☐ **NO**

D. POWER OF ARREST? ☐ **YES** ☐ **NO**

D. POWER OF ARREST? ☐ **YES** ☐ **NO**

8. IS THERE A SPECIFIC PROSECUTOR ASSIGNED TO OVERSEE ARSON CASES?

☐ **YES** ☐ **No**

9. DOES YOUR JURISDICTION USE AN ACCELERANT DETECTION CANINE?

☐ **YES** ☐ **No**

HANDLER AND CANINE PART OF UNIT

☐ **YES** ☐ **No**

HANDLER AND CANINE ARE BORROWED FROM_____

10. PLEASE CHECK ANY OF THE FOLLOWING WHICH APPLY TO YOUR INVESTIGATION AGENCY:

- ☐ National Fire Incident Reporting System participant
- ☐ NFIRS data reported electronically or state equivalent
- ☐ Investigators draft report using computers
- ☐ Dedicated information management/reporting position
- ☐ Active juvenile firesetter program
- ☐ Routinely utilize ATF support, as appropriate
- ☐ Automated case management utilizes USFA's Arson Information Management System (AIMS) or equivalent:
(Name of system)_____

- ☐ UCR/NIBRS participant
- ☐ UCR/NIBRS reported electronically
- ☐ Investigator assigned individual computers
- ☐ Investigators can access National Crime Information Center (NCIC)
- ☐ Investigators have access to canine support
- ☐ Investigation personnel have EOD or Code Enforcement responsibilities?
- ☐ Formal inter-agency fire investigation team (Please list agencies below)

11. WHAT IS THE MOST PREVALENT MOTIVE FOR INCENDIARY FIRES IN YOUR JURISDICTION?

- | | | | | | |
|---|---|---------------------------------------|---|---|---------------------------------------|
| <input type="checkbox"/> CRIME
CONCEALMENT | <input type="checkbox"/> VANDALISM | <input type="checkbox"/> FRAUD | <input type="checkbox"/> SPITE/REVENGE | <input type="checkbox"/> DOMESTIC
VIOLENCE | <input type="checkbox"/> OTHER |
|---|---|---------------------------------------|---|---|---------------------------------------|

SECTION 2 – STATISTICAL OVERVIEW OF DEPARTMENT AND INVESTIGATIVE UNIT ACTIVITY

PLEASE PROVIDE THE DATA REQUESTED IN THE FOLLOWING CATEGORIES:

FIRES	2000	2001	INVESTIGATED FIRES	2000	2001
Total fire calls			Total investigations		
Total structure fires			Investigated structure fires		
Total vehicle fires			Investigated vehicle fires		
Total outside (brush) fires			Investigated outside fires		

CAUSE DETERMINATION	2000	2001	INCENDIARY DATA	2000	2001
Accidental			Total incendiary		
Suspicious			In structures		
Undetermined			In vehicles		
			Outside/brush		

CASE OUTCOMES	2000	2001	JUVENILE DATA	2000	2001
Cases cleared by arrest			No. of fires involving juveniles		
Cases presented to prosecutor					
Cases still open			No. of incendiary fires involving juveniles		
Cases inactive					
Cases plea-bargained			No. of juveniles counseled for firesetting		
Cases dismissed					
Cases not guilty					
Total Convictions			No. of juveniles referred for med/psych evaluation		
• Adult					
• Juvenile					

ESTIMATED FISCAL AND HUMAN RESOURCE ALLOCATIONS

PLEASE IDENTIFY THE RESOURCES AVAILABLE TO YOUR UNIT WHETHER OR NOT THE ORGANIZATIONAL ELEMENTS ARE DISTINCT WITHIN THE DEPARTMENT.

BUDGET ALLOCATED	2000	2001	NUMBER OF PERSONNEL	2000	2001
Total Fire Department			Total Fire Department		
FMO			FMO		
Investigation			Investigation		
Inspection			Inspection		
Public Education			Public Education		
Overtime			Overtime		

SECTION 3 – GENERAL INFORMATION

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE INVESTIGATORS' WORK SCHEDULE:

PLEASE PROVIDE BRIEF DESCRIPTIONS FOR THE FOLLOWING: (use additional pages as necessary):

DESCRIBE HOW ARSON IS IMPACTING YOUR JURISDICTION: *(please be as specific as possible)*

DESCRIBE THE WORKING RELATIONSHIP BETWEEN LAW ENFORCEMENT AND FIRE: *(please be as specific as possible)*

IDENTIFY ANY ORGANIZATIONAL OR UNIT MANAGEMENT PROBLEMS: *(please be as specific as possible)*

DESCRIBE YOUR ARSON PREVENTION INITIATIVES: *(please be as specific as possible)*

SECTION 4- LOCAL POINTS OF CONTACT

TITLE	NAME	PHONE	EMAIL
FIRE CHIEF			
FIRE MARSHAL			
POLICE CHIEF/SHERIFF			
PROSECUTOR/DA			
ATF CONTACT			

SECTION 5- OTHER COORDINATION

FIRE INVESTIGATION UNITS, WHICH RELY ON ANOTHER AGENCY FOR CRIMINAL INVESTIGATION SERVICES, MUST SECURE THAT AGENCY'S CONCURRENCE AND COMMITMENT TO PARTICIPATE IN THE TECHNICAL ASSISTANCE EFFORT. PLEASE INDICATE THIS CONCURRENCE BELOW.

REQUESTING OFFICIAL:	CONCURRING OFFICIAL (If appropriate):
TITLE:	TITLE:
WORK PHONE:	WORK PHONE:
EMAIL:	EMAIL:
NAME:	NAME:
<div> <div></div> <div></div> </div>	<div> <div></div> <div></div> </div>
<div> <div>SIGNATURE</div> <div>DATE:</div> </div>	<div> <div>SIGNATURE</div> <div>DATE:</div> </div>

APPLICATION INSTRUCTIONS

Any jurisdiction wishing to apply for the technical assistance should complete the application form in as much detail as possible. Applicants may submit any additional material they think will be helpful.

Each application should also include a copy of the fire department's organizational chart, a staffing profile for the Fire Marshal's Office, and a description of the Unit's operational responsibility and authority.

Applications should be submitted and signed **ONLY** by individuals with supervisory authority over the Fire Investigation Unit to be reviewed. Please note, fire investigation units without police powers will require the concurrence of the participating law enforcement authority (as noted on Page 3) of the application form).

In order to be considered for the 2002 program year a complete application must be received by **December 31, 2001**. The application should be mailed or faxed to the following address:

USFA-Arson/Fire Investigation Unit Technical Assistance Project
Joseph Ockershausen, Project Manager
TriData Corporation
1000 Wilson Boulevard, 30th Floor
Arlington, VA 22209
Phone: (703) 351-8300
Fax: (703) 351-8383

For additional information, interested officials may contact either the Project Manager (identified above) or the USFA Program Manager Ken Kuntz, Fire Studies Specialist, at (301) 447-1271 or email: Ken.Kuntz@fema.gov.